

# Media programme

Informal Summit of Heads of State or Government,  
Salzburg 2018

Wednesday 19 and Thursday 20 September 2018

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## Imprint

Event: Informal Summit of Heads of State or Government  
Date: 19 and 20 September 2018  
Venue: Salzburg  
Host: Federal Chancellery of Austria



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# 1. Media Events

The summit meeting will be hosted by the Austrian Presidency of the Council of the EU, and bring together the heads of state or government of the member states of the European Union. It will be chaired by the President of the European Council, Donald Tusk, who will represent the EU together with the President of the European Commission, Jean-Claude Juncker.

This programme is continuously updated under the following link:

<https://www.eu2018.at/calendar-events/political-events/Salzburg-Summit.html>

## Tuesday 18 September 2018

13:00-18.00 Opening hours of the media centre and for media accreditation

## Wednesday 19 September 2018

- 08:00-23:00 Opening hours of the media centre and for media accreditation (media accreditation closes at 21:00)
- afternoon **Arrival** of the heads of state or government at Salzburg Airport W.A. Mozart
- POOL 1: PHOTO & VIDEO OPPORTUNITY** of the arrival (access is only allowed with pool card 1)
- Venue: Terminal 2, Salzburg Airport, Innsbrucker Bundesstraße 95, 5020 Salzburg
- 18:40 **Arrival** of the heads of state or government in the Felsenreitschule
- PHOTO & VIDEO OPPORTUNITY – Doorstep**
- Venue: Felsenreitschule (can be accessed exclusively via Universitätsplatz 1 – University of Salzburg)  
ATTENTION: Security check – entrance opens at 17:00
- followed by **Welcome** by Federal Chancellor Sebastian Kurz, Governor of Salzburg Wilfried Hauslauer and the mayor of the city of Salzburg, Harald Preuner  
**exclusively HOST broadcaster and HOST photographers**
- 19:00 **Informal dinner** of the heads of state or government  
**exclusively HOST broadcaster and HOST photographers**

Venue: Felsenreitschule, Hofstallgasse 1, 5020 Salzburg

## Thursday 20 September 2018

- 06:00-24:00      Opening hours of the media centre and for media accreditation  
(media accreditation closes at 15:00)
- 08:45              **Arrival** of the heads of state or government
- PHOTO & VIDEO OPPORTUNITY – Doorstep**
- Venue: Mozarteum University Salzburg, Mirabellplatz 1, outer entrance area (access exclusively via the media centre)
- followed by        **Welcome** by Federal Chancellor Sebastian Kurz and European Council President Donald Tusk  
**exclusively HOST broadcaster and HOST photographers**
- Venue: Thaddaeus Ropac Gallery, Mirabellplatz 2, 5020 Salzburg
- 09:30              **Plenary** of the heads of state or government
- POOL 2: PHOTO & VIDEO OPPORTUNITY at the beginning – Tour-de-table**  
**(access is only allowed with pool card 2)**
- Meeting point: 09:15 – Foyer Mozarteum
- 12:45              **FAMILY PHOTO**
- Venue: Mirabellgarten (access as of 12:20 exclusively via the media centre and via the parking spaces for SNGs at Mirabellplatz)
- 15:00              **PRESS CONFERENCE** with
- Donald Tusk, President of the European Council
  - Jean-Claude Juncker, President of the European Commission
  - Sebastian Kurz, Federal Chancellor of Austria
- Languages: German, English, French with simultaneous interpretation

Venue: Großes Studio (big studio), Mozarteum

Possibility of **national briefings** and **exit doorsteps**  
according to CCTV information

## 2. Accreditation and Practical Information

Only media representatives who have obtained prior online accreditation with the Federal Press Service are allowed access to the media events.

Online accreditation: <https://www.eu2018.at/media/Media-accreditation.html>

**The accreditation badge is valid for the entire duration of the Austrian Presidency of the Council of the European Union.**

The online accreditation system contains a **list of all the events** for which you can register. Please register in advance for the event you wish to attend.

### 2.1. Accreditation Desk

You can collect your accreditation badge Monday to Friday from 09:00 to 13:00 from the Media Accreditation Office of the Federal Press Service (Schauflegasse 1, 1010 Vienna).

The **accreditation period** for the Informal Summit of Heads of State or Government **ends on 14 September 2018 at 14:00.**

**On 18, 19 and 20 September accreditation badges can also be collected from the media accreditation desk at the Mozarteum University Salzburg.**

**Collection times for accreditation badges (Schauflegasse 1, 1010 Vienna):**

Monday to Friday: from 09:00 to 13:00

**ATTENTION:** On 18, 19 and 20 September, the Media Accreditation Office at Schauflegasse is **CLOSED!**

**Collection times for accreditation badges at the media accreditation desk of the Mozarteum University Salzburg (Dreifaltigkeitsgasse, 5020 Salzburg):**

- 18 September 2018: from 13:00 to 18:00
- 19 September 2018: from 08:00 to 21:00
- 20 September 2018: from 06:00 to 15:00

From 13:00 on 19 September to the evening of 20 September access is **only possible via Makartplatz and Dreifaltigkeitsgasse**. The entrance is marked "Entrance 3 Media Late Accreditation". To collect your accreditation badge, you will need to present three documents: your accreditation confirmation, a valid press card or the original letter of assignment from your media organisation, and a government-issued photo identification (identity card, passport or driving licence).



## 2.2. Late Accreditation

Please note that media accreditation has to be applied for by **14:00 on 14 September 2018**. Late accreditation is only possible in exceptional cases and can lead to longer waiting times as well as problems when accessing the security area at the venue.

## 2.3. POOL Sessions

For organisational purposes we have to schedule the following events as POOL sessions:

- **POOL 1:** Arrival of the heads of state or government at Salzburg Airport – 19 September 2018 in the afternoon
- **POOL 2:** Tour-de-table at the beginning of the working level meeting in the Solitär at the Mozarteum University – 20 September 2018 at 09:30

To attend pool sessions, you will need not only an accreditation badge, but also a pool card.

**POOL 1:** You can apply as of now for the card to attend this session by emailing [federalpressservice@bka.gv.at](mailto:federalpressservice@bka.gv.at).

**POOL 2:** Cards to attend this session will be issued by individual delegations. If you wish to take part in this pool session, please make direct contact with your country's delegation (press office of your country's head of state or government). Austria-based media representatives should apply for a pool card by sending an email to [federalpressservice@bka.gv.at](mailto:federalpressservice@bka.gv.at).

Registration ends at 22:00 on Sunday 16 September 2018. Registration alone does not guarantee admission to these pool sessions. The Federal Press Service will notify you on Monday 17 September via email whether they can fulfil your pool wishes. The pool cards that give access to the pool sessions of the programme **can be collected exclusively from the media accreditation desk at the Mozarteum University Salzburg.**

- 18 September 2018: from 13:00 to 18:00
- 19 September 2018: from 08:00 to 21:00
- 20 September 2018: from 06:00 to 08:30

Please note that you must present an accreditation badge when collecting your pool card.

## 3. Media Centre

### 3.1. Address

#### **Mozarteum Salzburg Media Centre**

Mirabellplatz 1

5020 Salzburg (access via Makartplatz and Dreifaltigkeitsgasse)

### 3.2. Entrance for Media

The entrance for media representatives is located at the end of Dreifaltigkeitsgasse, 5020 Salzburg. Due to comprehensive security measures access is possible **exclusively via Makartplatz and Dreifaltigkeitsgasse**. Access via Rainerstraße and Mirabellplatz is **not** possible. No exceptions can be made.

The entrance marked “Entrance 2 Delegates/Media” is open to media representatives who have already obtained an accreditation badge for the Austrian Presidency of the Council of the European Union.

To collect your accreditation badge and to obtain late accreditation please use the entrance marked “Entrance 3 Media Late Accreditation” only. The **#eu2018at media accreditation desk** is located immediately following the security check in the entrance area. Please have a look at the following local area maps!

### 3.3. Local Area Maps

Map of the event venue:



**Entrance for the doorstep in the Felsenreitschule:**

### 3.4. Opening Hours

#### Opening hours of the media centre:

- 18 September 2018: from 13:00 to 18:00
- 19 September 2018: from 08:00 to 23:00
- 20 September 2018: from 06:00 to 24:00

### 3.5. Parking

The Mirabell-Congress car park is closed and can't be used. The APCOA underground car park "Auersperg", located at Auerspergstraße 4, 5020 Salzburg, is the car park closest to the Mozarteum Salzburg (approximately 6 minutes by foot). Parking fees will arise. Another option is the car park located at Schwarzstraße 13-15, 5020 Salzburg (approximately 6 minutes by foot). Parking fees will arise.

### 3.6. Equipment

The media centre has briefing rooms, approximately 500 workspaces for media representatives and offers the following equipment:

- desks and chairs
- 220V power supply
- Wi-Fi
- limited number of LAN access points

### 3.7. Stand-Up Positions

The media centre has 6 equipped outdoor positions and 4 unequipped indoor positions. Further unequipped outdoor positions can be found in the garden area in front of the orangery in the Mirabellgarten. The orangery garden can only be reached by going through the media centre and then across the SNG parking spaces. Unequipped stand-up positions can be booked directly with the host broadcaster by writing to [host.eu2018@orf.at](mailto:host.eu2018@orf.at). Equipped stand-up positions can be booked via the Eurovision Broadcast Services (EBU) at [https://www.eurovision.net/broadcast-services-production/ops/news-op\\_eventxml.php?no=42673](https://www.eurovision.net/broadcast-services-production/ops/news-op_eventxml.php?no=42673).

### 3.8. Catering

At the media centre, you can pick up free snacks and drinks. On 20 September a buffet lunch will also be provided between 13:00 and 15:00.

### 3.9. Please Note

- During the Austrian Presidency, video recordings, audio recordings and photos featuring attendees may be taken. This material may be shared by the Austrian Presidency or the Austrian Federal Government including on their websites or social media channels. By attending events, attendees agree to this material being published on an unlimited basis.
- Workspaces in the media centres are allocated on a first-come first-served basis. Event organisers are unable to reserve workspaces for media representatives. The Austrian Presidency team will remove from unoccupied workspaces any reserved signs placed there by media representatives an hour after the start of an event.
- The Austrian Presidency assumes no responsibility for loss or damage to property.
- Taking photos or making recordings of confidential documents or other property belonging to attendees (including with mobile phones) is strictly forbidden.
- Under no circumstances are security staff to be filmed or photographed.
- The Federal Press Service reserves the right, should the need arise, to confiscate accreditation badges and thus revoke accreditation.
- Lost property will be kept at the information desk of the media centre in the Foyer Mozarteum Salzburg for the duration of the event.
- If the owner can be identified, the organisational team of the Austrian Presidency will contact the owner.
- Any uncollected items will be handed over to the Lost Property Office of the City of Salzburg.

## 4. Host Services

### 4.1. Host Broadcaster

ORF (Austrian Broadcasting Corporation) is the host broadcaster for the Austrian Presidency, and will provide free of charge to any interested Austrian or international radio stations and television channels **audiovisual material in broadcast quality (HD)** of this Informal Summit of Heads of State or Government.

Audiovisual material will be broadcast via EbS, the European Union's TV information service (programme: <http://ec.europa.eu/avservices/ebs/schedule.cfm>, satellite reception: <http://ec.europa.eu/avservices/ebs/satellite.cfm?sitelang=en>) and can be downloaded at [www.eucouncil.tv](http://www.eucouncil.tv).

The live feed of the audiovisual material can be received at the parking spaces for satellite news gathering trucks (SNGs) of the Mozarteum Salzburg. Additional broadcasting requirements should be notified to the host broadcaster and will incur charges.

The host broadcaster will provide the following audiovisual material:

Wednesday 19 September:

- arrivals of the heads of state or government at Salzburg Airport
- arrivals and doorsteps of the heads of state or government in front of the Felsenreitschule
- handshakes and start of the informal dinner of the heads of state or government

Thursday 20 September:

- arrivals and doorsteps in front of the Mozarteum University in original language version
- handshakes (welcome by Federal Chancellor Kurz and President Tusk)
- tour-de-table
- family photo
- press conference with European Council President Donald Tusk, European Commission President Jean-Claude Juncker and Federal Chancellor Sebastian Kurz (original language version as well as German, English and French)
- national briefings according to the current schedule

With regards to current coverage, rights of use are not limited in time or space.

**Parking spaces for SNGs** are provided in the immediate vicinity of the Mozarteum Salzburg. The host broadcaster will allocate these spaces on a first-come first-served basis.

Only registered SNGs can get access at the following times:

- 19 September 2018, from 13:00 to 21:00

For registration of SNGs, please contact the host broadcaster directly: SNGs that have not been registered will be denied access.

The host broadcaster will also provide the following services:

- technical support
- registration for and allocation of unequipped stand-up positions

For queries and bookings of unequipped stand-up positions as well as registration for SNGs, please contact the host broadcaster directly:

[host.eu2018@orf.at](mailto:host.eu2018@orf.at)

## 4.2. European Broadcasting Union (EBU)

During the Informal Summit of Heads of State or Government in Salzburg, the Austrian Presidency of the Council of the European Union and Eurovision/the European Broadcasting Union will be offering the following service to interested radio broadcasters:

- 40 TV and radio booths (equipped with pool live feed, monitors, Wi-Fi, Lan, power supply and 4 workspaces; radio booths are, in addition, equipped with 1 ISDN access point each)
- 6 fully equipped stand-up positions

TV booths can be booked directly by emailing [newsoperations@eurovision.net](mailto:newsoperations@eurovision.net); radio booths can be booked by emailing [radio-ops@ebu.ch](mailto:radio-ops@ebu.ch), and equipped stand up positions can be booked at [https://www.eurovision.net/broadcast-services-production/ops/news-op\\_eventxml.php?no=42673](https://www.eurovision.net/broadcast-services-production/ops/news-op_eventxml.php?no=42673). Booths and stand-up positions will be allocated on a first-come first-served basis and against an administration fee.

## 4.3. Use of Radio Frequencies

Broadcasting licences for international TV stations have to be applied for individually at the telecommunications authority of the respective federal province. The application form for temporary use of radio equipment can be downloaded in



English or German at the weblink <https://www.eu2018.at/media/Host-Services.html>.  
Please send the filled in form to the competent telecommunications office.

**Telecommunication office of Upper Austria and Salzburg**

Address: Freinbergstraße 22, 4020 Linz

Fax: +43 71162/654509

Email: [fb.linz@bmvit.gv.at](mailto:fb.linz@bmvit.gv.at)

Further information can be found at  
<https://www.bmvit.gv.at/ofb/organisation/nachgeordnet/fmb/index.html>.

For productions, you need to coordinate radio frequencies via the frequency portal of the host broadcaster ORF <https://frequenz.orf.at>.

**Contact for frequency coordination ORF**

Wolfgang Wollner

Email: [wolfgang.wollner@orf.at](mailto:wolfgang.wollner@orf.at)

Mobile: +43 664 627 85 24

## **4.4. Host Photographer Services**

All official photos taken by the host photographer team will be published on the Austrian Presidency's Flickr channel ([www.flickr.com/eu2018at](http://www.flickr.com/eu2018at)). This will contain, among others, photos of the Informal Summit of Heads of State or Government. The photos will be provided free of charge in digital form and in printing quality meeting IPTC standards.

## 5. Practical Information

### 5.1. Access

The Austrian Presidency is committed to promoting sustainability and we therefore recommend that all attendees use public transport. The Mozarteum University Salzburg has superb public transport connections.

#### By Plane

Salzburg Airport is located in the southwest of the city approximately 6 km from the city centre. All year round, Salzburg Airport W.A. Mozart offers good connections to Frankfurt, London and Vienna, to name only a few, and is thus well connected to the worldwide flight network. This offer is complemented by numerous seasonal flights. You will find the current flight schedule and further information at <https://www.salzburg-airport.com/en/>.

#### By Car

Due to the necessary security measures, traffic disturbances are to be expected in Salzburg city centre, especially around the Felsenreitschule, Mirabell Palace and the Mozarteum University, during the Informal Summit of Heads of State or Government. On the afternoons of 19 and 20 September you will also have to expect delays between Salzburg Airport and the city centre as well as in the opposite direction. We therefore strongly recommend you to arrive in time and to avoid the areas concerned. It is not possible to park your vehicle in the immediate vicinity of the event venue (please see point 3.5. Parking).

#### By Train

The Austrian Federal Railways also provide a comfortable way to travel to the city. Salzburg has excellent Intercity and Eurocity connections to Zurich, Vienna or Munich. WESTbahn also travels between Vienna and Salzburg ([www.westbahn.at/en/](http://www.westbahn.at/en/)).

**TIP:** Every 30 minutes, there is a direct train from Vienna Airport to the main train station in Salzburg. Travelling time is between 2 hours 49 minutes and 3 hours 15 minutes (daily between 07:03 and 20:33; for details please see <http://fahrplan.oebb.at>).

Travelling time by train from Munich airport to the main train station in Salzburg is approximately 2 hours 30 minutes (for details please see <https://reiseauskunft.bahn.de>).

## By Bus

Bus lines 1, 3, 4, 5, 6, 21, 22 and 25 stop directly in front of the Makartplatz stop. Detailed schedules of the Salzburg public transport network can be found at <https://salzburg-verkehr.at/?lang=en>.

## 5.2. Hotels

The Austrian Presidency of the Council of the European Union has reserved for the Informal Summit of Heads of State or Government in Salzburg a limited number of hotel rooms for media representatives for the 19 September 2018. These rooms will be allocated by Tourismus Salzburg GmbH on a first-come first-served basis and have to be paid for by media representatives themselves. Depending on room availability, the reservation will remain valid until 17:00 on 18 September 2018.

Direct online bookings can be made using the following link:

<http://booking.salzburgcongress.at/scbkamedien/en/accommodation/search?customHeader=true>

For further questions, please contact the Salzburg Congress booking hotline by calling the number below (open from Monday to Thursday from 08:00 to 16:30 and on Friday from 08:00 to 13:00) or by sending an email to [service@salzburgcongress.at](mailto:service@salzburgcongress.at).

### Booking hotline:

+43 662 88 987 603

Monday to Thursday from 08:00 to 16:30, Friday from 08:00 to 13:00

## 5.3. Website and Social Media

Hashtags: [#salzburgsummit18](#) [#eu2018at](#)

Twitter: [www.twitter.com/EU2018AT](http://www.twitter.com/EU2018AT)

Facebook: [www.facebook.com/EU2018AT](http://www.facebook.com/EU2018AT)

Instagram: [www.instagram.com/EU2018AT](http://www.instagram.com/EU2018AT)

Web: [www.eu2018.at](http://www.eu2018.at)

Livestream: [www.eu2018.at](http://www.eu2018.at)

## 6. Contact and Addresses

### 6.1. Content-Related Information

#### **Government Spokesperson and Spokesperson for the Austrian Presidency of the Council of the European Union**

Peter Launsky-Tieffenthal

Telefon: +43 1 53115 202050

Email: [spokesperson@eu2018.at](mailto:spokesperson@eu2018.at)

Mobile: +43 664 881 169 81

#### **Spokesperson for the Austrian Presidency of the Council of the European Union and Spokesperson for Coreper I**

Vera Pürerfellner

Tel.: +32 2 2345 370

Email: [vera.puererfellner@bmeia.gv.at](mailto:vera.puererfellner@bmeia.gv.at)

Mobile: +32 476601839

#### **Spokesperson for the Austrian Presidency of the Council of the European Union and Spokesperson for Coreper II**

Alexander Paier

Tel.: +32 2 2345 344

Email: [alexander.paier@bmeia.gv.at](mailto:alexander.paier@bmeia.gv.at)

Mobile: +32 475651713

#### **Spokesperson for the Federal Chancellor**

Etienne Berchtold

Tel.: +43 1 53115-202064

Email: [etienne.berchtold@bka.gv.at](mailto:etienne.berchtold@bka.gv.at)

Mobile: +43 664 881 169 52

Johannes Frischmann

Telefon: +43 1 53 115-202063

Email: [johannes.frischmann@bka.gv.at](mailto:johannes.frischmann@bka.gv.at)

European Council - President Tusk's spokesperson

Preben Aamann

Tel.: +32 2 281 51 50

Email: [press.president@consilium.europa.eu](mailto:press.president@consilium.europa.eu)

Mobile: +32 476 85 05 43

**European Council - Press officer**

Jüri Laas

Tel.: +32 2281 55 23

Email: [juri.laas@consilium.europa.eu](mailto:juri.laas@consilium.europa.eu)

Mobile: +32 470 95 75 61

**European Commission Chief Spokesperson**

Margaritis Schinas

Tel.: +32 2 296 0524

Email: [margaritis.schinas@ec.europa.eu](mailto:margaritis.schinas@ec.europa.eu)

Mobile: +32 496 583 826

**European Commission Deputy Chief Spokesperson**

Mina Andreeva

Tel.: +32 2299 13 82

Email: [mina.andreeva@ec.europa.eu](mailto:mina.andreeva@ec.europa.eu)

Mobile: +32 498 99 13 82

## 6.2. Organisational Information

**Media Accreditation**

Irene Kaufmann

Tel.: +43 1 53115-202561

Email: [irene.kaufmann@bka.gv.at](mailto:irene.kaufmann@bka.gv.at)Email: [federalpressservice@bka.gv.at](mailto:federalpressservice@bka.gv.at)

Tanja Corkovic

Tel.: +43 1 53115-202338

Email: [tanja.corkovic@bka.gv.at](mailto:tanja.corkovic@bka.gv.at)**Federal Press Service (Media Support)**

Claus Hörr

Tel.: +43 1531 15-204282

Email: [mediaservice@eu2018.at](mailto:mediaservice@eu2018.at)

Mobile: +43 664 610 45 94

Dominik Mungenast

Tel.: +43 1531 15-202713

Email: [mediaservice@eu2018.at](mailto:mediaservice@eu2018.at)

## 6.3. Host Broadcaster / EBU

**ORF (Austrian Broadcasting Corporation)**Email: [host.eu2018@orf.at](mailto:host.eu2018@orf.at)

**European Broadcasting Union (EBU)**

European Broadcast Service – News

Tel.: +41 22717 28 40

Email: [newsoperations@eurovision.net](mailto:newsoperations@eurovision.net)

**Eurovision Brussels Producer**

Dounia Wolteche

Mobile: +32 474 67 39 11

**Eurovision Head of Special Events**

Lance Newhart

Mobile: +32 474 67 39 11

**Eurovision Bookings**

Tel.: +41 22 717 29 00

Email: [bookings@eurovision.net](mailto:bookings@eurovision.net)

**Eurovision TV Bookings**

Email: [newsoperations@eurovision.net](mailto:newsoperations@eurovision.net)

**Eurovision Radio Bookings**

Email: [radio-ops@ebu.ch](mailto:radio-ops@ebu.ch)

## **6.4. Host Photographer Services**

Email: [hostphoto@eu2018.at](mailto:hostphoto@eu2018.at)

## **6.5. Website & Social Media Editorial Team**

Susanne Weber

Email: [online@eu2018.at](mailto:online@eu2018.at)

Mobile: +43 664 610 6165