

Media programme

Informal meeting of defence ministers

Wednesday 29 to Thursday 30 August 2018

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Imprint

Event: Informal meeting of defence ministers

Date: 29 August 2018

Venue: Museum of Military History (Heeresgeschichtliches Museum), Arsenal Objekt 1, 1030 Wien

Date: 30 August 2018

Venue: Permanent conference and media centre of the Austrian Presidency of the Council of the European Union in the Austria Center Vienna (ACV), Bruno-Kreisky-Platz 1, 1220 Vienna

Host: Federal Ministry of Defence

In cooperation with: European Commission: External Action Service

 Federal Ministry
Republic of Austria
Defence



Editor: Austrian Presidency of the Council of the European Union

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1. Media Events

Wednesday 29 August 2018

09:00-17:00	Opening hours for media accreditation Venue: Amalienhof (on the right, event room 2), Ballhausplatz 1
12:00-18:00	Opening hours of the media centre Venue: Media centre: Wiener Hofburg (access via Burgpassage), 1010 Vienna
19:00	Arrival of the defence ministers at the Museum of Military History and welcome by Federal Minister Mario Kunasek and High Representative Federica Mogherini
followed by	Guided tour through the Museum of Military History with the defence ministers and High Representative Federica Mogherini
followed by	GROUP PHOTO Venue: Museum of Military History, Vienna, Arsenal 1, 1030 Vienna Participation at the above mentioned sessions at the Museum of Military History (arrival, welcome, group photo and guided tour) is reserved exclusively for HOST broadcaster and HOST photographers.

Thursday 30 August 2018

06:30-17:00	Opening hours for media accreditation and of the media centre (media accreditation closes at 12:00) Venue: Permanent conference and media centre of the Austrian Presidency of the Council of the European Union in the Austria Center Vienna (ACV), Bruno-Kreisky-Platz 1, 1220 Vienna
08:30	Arrival of the defence ministers at the permanent conference and media centre

PHOTO & VIDEO OPPORTUNITY – Doorstep

Venue: Permanent conference and media centre of the Austrian Presidency of the Council of the European Union in the Austria Center Vienna (ACV), Bruno-Kreisky-Platz 1, 1220 Vienna

Entrance West – Doorstep (access exclusively via the media centre!)

09:00

Plenary of defence ministers**PHOTO & VIDEO OPPORTUNITY at the beginning – Tour-de-table (please note: only open to photo and camera crews)**

Meeting point: 08:45 – Press Lounge K

12:00

PRESS CONFERENCE with

- Mario Kunasek, Federal Minister of Defence
- Federica Mogherini, Vice President of the European Commission and High Representative of the Union for Foreign Affairs and Security Policy

Languages: German, English, French with simultaneous interpretation

Venue: Hall K2 – Presidency Briefing Room

2. Accreditation and Practical Information

Only media representatives who have obtained prior online accreditation with the Federal Press Service are allowed access to the media events of this programme and to use the **media centre at the Wiener Hofburg** and the one at the **permanent conference and media centre of the Austrian Presidency of the Council of the EU** in the Austria Center Vienna (ACV), Bruno-Kreisky-Platz 1, 1220 Vienna.

Online accreditation can be carried out directly on the website of the Austrian Presidency at <https://www.eu2018.at/media/Media-accreditation.html>.

The accreditation badge is valid for the entire duration of the Austrian Presidency of the Council of the European Union.

The online accreditation system contains a **list of all the events** for which you can register. Please register in advance for the event you wish to attend.

2.1. Accreditation Desk

You can collect your accreditation badge Monday to Friday from 09:00 to 13:00 from the Media Accreditation Office of the Federal Press Service (Schauflegasse 1, 1010 Vienna).

Collection times for accreditation badges (Schauflegasse 1, 1010 Vienna):

- Monday to Friday: from 09:00 to 13:00

Between 28 and 31 August 2018, the media accreditation office can be found in event room 2 situated off the Amalienhof courtyard of the Hofburg, Ballhausplatz 1. Event room 2 is located on right-hand side of the courtyard.

Collection times for accreditation badges (Amalienhof, Hofburg):

- 28 August 2018: from 09:00 to 17:00
- 29 August 2018: from 09:00 to 17:00
- 30 August 2018: from 08:00 to 18:00
- 31 August 2018: from 06:30 to 12:00

On 30 August 2018, accreditation badges can also be collected from the media accreditation desk of the permanent conference and media centre of the Austrian Presidency of the Council of the EU in the Austria Center Vienna (ACV), Bruno-Kreisky-Platz 1, 1220 Vienna.

Collection times for accreditation badges (in the permanent conference and media centre):

- 30 August 2018: from 06:30 to 12:00

To collect your accreditation badge, you will need to present three documents: your accreditation confirmation, a valid press card or the original letter of assignment from your media organisation, and a government-issued photo identification (identity card, passport or driving licence).

3. Media Centre

A permanent conference and media centre has been set up in the **Austria Center Vienna (ACV)** for the duration of the Austrian Presidency of the Council of the European Union. Situated directly next to the Vienna International Centre – home to the UN Headquarters – the conference centre is situated a mere 7 minutes away from the city centre by public transport. On Thursday 30 August 2018 it is open from 06:30 to 17:00.

On Wednesday 29 August 2018 accredited media representatives will only have access to the **media centre in the Hofburg** (Hofburg Vienna, access via Burgpassage) from 12:00 to 18:00.

3.1. Address

Media centre in the Hofburg Vienna:

Hofburg Vienna, Heldenplatz (access via Burgpassage), 1010 Vienna

Permanent Conference and Media Centre:

Austria Center Vienna, Bruno-Kreisky-Platz 1, 1220 Vienna

3.2. Access

The Austrian Presidency is committed to promoting sustainability and we therefore recommend that all attendees use public transport.

Media centre in the Hofburg Vienna:

The Hofburg can be reached by public transport. For more information, please visit <https://www.wienerlinien.at/>.

Permanent Conference and Media Centre:

The ACV has superb public transport connections. It is located right next to the underground station **Kaisermühlen-VIC** (U1 line – red).

3.3. Entrance for Media

Media centre in the Hofburg Vienna:

The media centre is located on the ground floor of the Hofburg. It can be accessed via the entrance in the Burgpassage (via Heldenplatz).

Permanent Conference and Media Centre:

Media representatives can enter the ACV by the **East Entrance**, which can be reached by crossing the Platz-der-Vereinten-Nationen (United Nations Square) and walking along the Aristides-de-Sousa-Mendes-Promenade (Aristides de Sousa Mendes Promenade). The **#eu2018at media accreditation desk** is located

immediately following the security check in the entrance area. An escalator and lifts lead to **Level -2**, where the conference rooms and media centre are located.

3.4. Local Area Maps

Media centre in the Hofburg Vienna:



Permanent conference and media centre:

3.5. Opening Hours

Media centre in the Hofburg Vienna:

Opening hours of the media centre:

- 29 August 2018: from 12:00 to 18:00

Permanent conference and media centre:

Opening hours of the media centre:

- 30 August 2018: from 06:30 to 17:00

3.6. Parking

Media centre in the Hofburg Vienna:

In the immediate vicinity of the Hofburg Vienna, no parking spaces have been reserved for media representatives. Please use the public underground car parks in the surrounding area, such as the Opera car park or the Freyung car park. Please note the short-term parking regulation in Vienna.

Permanent conference and media centre:

The conference and media centre has its own covered multi-storey car park. Accredited media representatives can park for free in the Austria Center Vienna car park (level 2). **For security reasons, a parking permit card must be displayed visibly on your windscreen when approaching the car park.** You are also required to present your accreditation badge. **Applications for a parking permit card should be sent to conflogistics@eu2018.at.**

Please provide the following information:

- name
- media organisation
- licence plate number
- vehicle make and type

Once you have received confirmation that you have been issued with a parking permit card, you can collect your card from the Media Accreditation Office of the Federal Press Service or from the media accreditation desk of the permanent conference and media centre.

For further information and a local area map, see:

<https://www.acv.at/teilnehmen/anreise-und-verkehr/travelling-by-car.html>

3.7. Information Desk

Permanent conference and media centre:

An information desk has been set up in **Lounge D on Level -2**.

The following services are offered at the information desks:

- general information
- daily agenda and updates
- technical support

3.8. Equipment

Media centre in the Hofburg Vienna:

The media centre has three briefing rooms, 200 workstations for media representatives and offers the following equipment:

- desks and chairs
- 220V power supply at each workstation
- Wi-Fi
- limited number of LAN access points
- limited number of ISDN access points
- limited number of permanent PCs in the media centre

- printer and copy machine black/white
- lounge area

Permanent conference and media centre:

The media centre has five briefing rooms, 160 workstations for media representatives and offers the following equipment:

- desks and chairs
- 220V power supply at each workstation
- Wi-Fi
- limited number of LAN access points
- limited number of ISDN access points
- limited number of permanent laptops in the media centre
- black and white printer
- CCTV screens
- limited number of lockers
- lounge area

3.9. Stand-Up Positions

The permanent conference and media centre has 6 outdoor positions and 5 indoor positions. Bookings can be made directly with the host broadcaster.

3.10. Catering

A cafeteria and the entrance to the dining area are located on **Level -2** next to the information desk in **Lounge D**. A further cafeteria is located in front of the Austrian Presidency Briefing room in **Lounge K** on the same level. You can pick up free snacks and drinks here during the media centre opening hours. On 30 August 2018, a buffet lunch is also provided in the **restaurant in Hall X2**.

3.11. Please Note

- During the Austrian Presidency, video recordings, audio recordings and photos featuring attendees may be taken. This material may be shared by the Austrian Presidency or the Austrian Federal Government including on their websites or social media channels. By attending events, attendees agree to this material being published on an unlimited basis.
- Workstations in the media centres are allocated on a first-come first-served basis. Event organisers are unable to reserve workstations for media representatives. The Austrian Presidency team will remove from unoccupied workstations any reserved signs placed there by media representatives an hour after the start of an event.
- The Austrian Presidency assumes no responsibility for loss or damage to property.

- Taking photos or making recordings of confidential documents or other property belonging to attendees (including with mobile phones) is strictly forbidden.
- Under no circumstances are security staff to be filmed or photographed.
- The Federal Press Service reserves the right, should the need arise, to confiscate accreditation badges and thus revoke accreditation.
- Items which are not allowed to be brought into the building in accordance with the conference centre house rules or the rules laid down by the security authorities may be handed over for safekeeping to the security team members in the entrance area on Level 0. The items will be stored in safe bags and you may pick them up on your departure by presenting the tear-off slip given to you when you hand in the item.
- Lost property will be kept at the information desk of the permanent conference and media centre (Level -2) for a maximum duration of five working days. If the owner can be identified, the organisational team of the Austrian Presidency will contact the owner. Any uncollected items will be handed over to the Lost and Found Service of the City of Vienna.

4. Host Services

4.1. Host Broadcaster

ORF (Austrian Broadcasting Corporation) is the host broadcaster for the Austrian Presidency and will provide free of charge to any interested Austrian or international radio stations and television channels **audiovisual material in broadcast quality (HD)** on this informal ministerial meeting.

Audiovisual material will be broadcast via EbS, the European Union's TV information service (programme: <http://ec.europa.eu/avservices/ebs/schedule.cfm>, satellite reception: <http://ec.europa.eu/avservices/ebs/satellite.cfm?sitelang=en>) and can be downloaded in real time via the website of the European Commission's Audiovisual Services at <https://ec.europa.eu/avservices/>.

The live feed of the audiovisual material can be received in the TV and radio booths and the parking spaces for satellite news gathering trucks (SNGs) at the permanent conference and media centre. Additional broadcasting requirements should be notified to the host broadcaster and will incur charges.

The host broadcaster will provide the following audiovisual material:

- arrivals and doorsteps in original language version
- handshakes (host welcome) in original language version
- tour-de-table
- Austrian Presidency press conference (original language version as well as German, English and French)

With regards to current coverage, rights of use are not limited in time or space.

The Austrian Presidency will make available 11 **TV and radio booths** in the permanent conference and media centre. The standard fitting includes one basic ISDN access point (radio booths), one LAN access point, one TV monitor, 220V power supply and four workstations. Any additional requirements should be notified to the host broadcaster and will incur charges.

Parking spaces for SNGs will be provided in the immediate vicinity of the ACV. The host broadcaster will allocate these spaces on a first-come first-served basis.

The host broadcaster will also provide the following services:

- technical support
- registration for and allocation of **stand-up positions**
- registration for and allocation of **TV and radio booths**
- registration for and allocation of **SNGs**

For queries and bookings of stand-up positions, TV and radio booths and registration for SNGs, please contact the host broadcaster directly:

host.eu2018@orf.at

4.2. Use of Radio Frequencies

Broadcasting licences for international TV stations have to be applied for individually at the telecommunications authority of the respective federal province. The application form for temporary use of radio equipment can be downloaded at the weblink <https://www.eu2018.at/media/Host-Services.html>. Please send the filled in form to the competent telecommunications office of Vienna, Lower Austria and Burgenland:

Address: Radetzkystraße 2, 1030 Vienna
Fax: +43 (0) 71162/654409
Email: fb.wien@bmvit.gv.at

Further information can be found at
<https://www.bmvit.gv.at/ofb/organisation/nachgeordnet/fmb/index.html>.

For productions, you need to coordinate radio frequencies via the frequency portal of the host broadcaster ORF <https://frequenz.orf.at>.

Contact for frequency coordination ORF

Wolfgang Wollner
Email: wolfgang.wollner@orf.at
Mobile: +43 664 627 85 24

4.3. Host Photographer Services

All official photos taken by the host photographer team will be published on the Austrian Presidency's Flickr channel (www.flickr.com/eu2018at). This will contain, in particular, photos of informal ministerial meetings, meetings with EU institutions, meetings with third countries and individual conferences. The photos will be provided free of charge in digital form and in printing quality meeting IPTC standards.

5. Contact and Addresses

5.1. Content-Related Information

Government Spokesperson and Spokesperson for the Austrian Presidency of the Council of the European Union

Peter Launsky-Tieffenthal

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Spokesperson for the Austrian Presidency of the Council of the European Union and Spokesperson for Coreper I

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Spokesperson for the Federal Minister of Defence, Mario Kunasek

Gerold Fraidl

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Email: gerold.fraidl@bmlv.gv.at

Mobile: +43 664 622 1037

Head of media relations of the Federal Ministry of Defence

Dietmar Rust

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Email: dietmar.rust@bmlv.gv.at

Mobile: +43 664 622 1025

5.2. Organisational Information

Media Accreditation

Irene Kaufmann

Tel.: +43 1 53115 202561

Email: irene.kaufmann@bka.gv.at

Email: federalpressservice@bka.gv.at

Federal Press Service (Media Support)

Patric Fritz

Tel.: +43 1 531 15-20 24 48

Email: mediaservice@eu2018.at

Mobile: +43 664 544 72 44

5.3. Host Broadcaster

ORF (Austrian Broadcasting Corporation)

Email: host.eu2018@orf.at

5.4. Host Photographer Services

Email: hostphoto@eu2018.at

5.5. Website & Social Media Editorial Team

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